



# Privacy verklaring

*This Dutch version of the Privacy Policy is the only legally binding document for privacy issues. For an English interpretation of this document, you can use e.g. Google Translate, or even better, consult your legal advisor. And, for information purposes only, there is an English version of the Privacy Policy @ the end of this document.*

The Value Firm BV ([www.thevaluefirm.com](http://www.thevaluefirm.com)) respecteert de privacy van de bezoekers van haar website, in het bijzonder de rechten van bezoekers met betrekking tot de geautomatiseerde verwerking van persoonsgegevens. Vanwege volledige transparantie met onze klanten hebben wij daarom een beleid geformuleerd en geïmplementeerd met betrekking tot deze verwerkingen zelf, het doel ervan alsook de mogelijkheden voor betrokkenen om hun de rechten zo goed mogelijk te kunnen uitoefenen.

Voor alle aanvullende informatie over de bescherming van persoonsgegevens kunt u terecht op de website van de Autoriteit persoonsgegevens: <https://autoriteitpersoonsgegevens.nl/nl>.

De huidige op de website beschikbare versie van de privacy policy is de enige versie die van toepassing is zolang u de website bezoekt, totdat een nieuwe versie de huidige versie vervangt. Met het voortzetten van het bezoek van deze website accepteert u de volgende gebruikersvoorwaarden.

## Artikel 1 - Wettelijke bepalingen

1. Website (hierna ook "De website"): The Value Firm ([www.thevaluefirm.com](http://www.thevaluefirm.com)).
2. Verantwoordelijke voor de verwerking van persoonsgegevens (Hierna ook: "De beheerder"): The Value Firm BV, gevestigd aan de Pastelstraat 127, postcode 1339 JH te Almere, KVK-nummer 53387198.

## Artikel 2 - Toegang tot de website

De toegang tot de website en het gebruik is strikt persoonlijk. U zult deze website alsook de gegevens en informatie die daarop verstrekt worden niet gebruiken voor commerciële-, politieke- of publicitaire doeleinden, danwel voor enige commerciële aanbiedingen en in het bijzonder met gebruiken voor ongevraagde elektronische aanbiedingen.

## Artikel 3 - De content van de website

Alle merken, afbeeldingen, teksten, commentaren, illustraties, (animatie)plaatjes, videobeelden, geluiden, alsook alle technische applicaties die gebruikt kunnen worden om de website te laten functioneren en meer in het algemeen alle onderdelen die op deze site zijn gebruikt, zijn beschermd bij wet door intellectuele eigendomsrechten. Iedere reproductie, herhaling, gebruik of aanpassing, op welke wijze dan ook, van het geheel of slechts een onderdeel ervan, met inbegrip van de technische applicaties, zonder voorafgaande schriftelijke toestemming van de verantwoordelijke, is ten strengste verboden. Indien de beheerder niet meteen actie onderneemt tegen enig inbreuk, kan dat niet worden opgevat als stilzwijgende toestemming danwel het afzien van rechtsvervolgning.

## Artikel 4 - Het beheer van de website

Voor het goede beheer van de website kan de beheerder op ieder moment:

- de toegang aan een bepaalde categorie bezoekers schorsen, onderbreken of beperken tot de gehele of een gedeelte van de website
- alle informatie verwijderen die het functioneren van de website kan verstoren of in strijd is met nationale of internationale wetgeving of in strijd is met internet-etiquette
- de website tijdelijk niet beschikbaar hebben teneinde updates uit te kunnen voeren



## Artikel 5 - Verantwoordelijkheden

De beheerder is in geen geval verantwoordelijk voor falen, storingen, moeilijkheden of onderbrekingen van het functioneren van de website, waardoor de website of een van zijn functionaliteiten niet toegankelijk is. De wijze waarop u verbinding zoekt met de website is uw eigen verantwoordelijkheid. U dient zelf alle geschikte maatregelen te treffen om uw apparatuur en uw gegevens te beschermen tegen onder andere virusaanvallen op het internet. U bent bovendien zelf verantwoordelijk voor de websites en de gegevens die u op internet raadpleegt.

De beheerder is niet aansprakelijk voor juridische procedures die tegen u worden gevoerd:

- vanwege het gebruik van de website of diensten toegankelijk via internet
- vanwege het schenden van de voorwaarden van deze privacy policy

De beheerder is niet verantwoordelijk voor enige schade die u zelf oploopt, dan wel derden of uw apparatuur oplopen als gevolg van uw verbinding met of het gebruik van de website. U zult zich onthouden van iedere actie tegen de beheerder als gevolg hiervan.

Indien de beheerder betrokken raakt bij een geschil als gevolg van uw gebruik van deze website, is hij gerechtigd alle schade die hij dientengevolge lijdt en nog zal lijden op u te verhalen.

## Artikel 6 - Het verzamelen van gegevens

Uw gegevens worden verzameld door The Value Firm BV. The Value Firm BV verwerkt uw persoonsgegevens doordat u gebruik maakt van onze diensten en/of omdat u deze zelf aan ons verstrekt. Hieronder vindt u een overzicht van de persoonsgegevens die wij verwerken: voor- en achternaam, adresgegevens, telefoonnummer, e-mailadres, overige persoonsgegevens die u actief verstrekt bijvoorbeeld door een profiel op deze website aan te maken, in correspondentie en telefonisch.

Onze website en/of dienst heeft niet de intentie gegevens te verzamelen over websitebezoekers die jonger zijn dan 16 jaar. Tenzij ze toestemming hebben van ouders of voogd. We kunnen echter niet controleren of een bezoeker ouder dan 16 is. Wij raden ouders dan ook aan betrokken te zijn bij de online activiteiten van hun kinderen, om zo te voorkomen dat er gegevens over kinderen verzameld worden zonder ouderlijke toestemming. Als u er van overtuigd bent dat wij zonder die toestemming persoonlijke gegevens hebben verzameld over een minderjarige, neem dan contact met ons op via [peter@thevaluefirm.com](mailto:peter@thevaluefirm.com), dan verwijderen wij deze informatie.

The Value Firm BV verwerkt uw persoonsgegevens voor de volgende doelen: het afhandelen van uw betaling, u te kunnen bellen of e-mailen indien dit nodig is om onze dienstverlening uit te kunnen voeren, u te informeren over wijzigingen van onze diensten en producten. De persoonsgegevens die op de website worden verzameld worden hoofdzakelijk gebruikt door de beheerder voor het onderhouden van relaties met u en indien aan de orde voor het verwerken van uw bestellingen. The Value Firm BV verstrekt uitsluitend aan derden en alleen als dit nodig is voor de uitvoering van onze overeenkomst met u of om te voldoen aan een wettelijke verplichting.

The Value Firm BV neemt de bescherming van uw gegevens serieus en neemt passende maatregelen om misbruik, verlies, onbevoegde toegang, ongewenste openbaarmaking en ongeoorloofde wijziging tegen te gaan. Als u de indruk heeft dat uw gegevens niet goed beveiligd zijn of er aanwijzingen zijn van misbruik, neem dan contact op met onze klantenservice of via [peter@thevaluefirm.com](mailto:peter@thevaluefirm.com).

## Artikel 7 - Uw rechten met betrekking tot uw gegevens

Op grond van artikel 13 lid 2 sub b AVG heeft eenieder recht op inzage van en rectificatie of wissing van zijn persoonsgegevens of beperking van de hem betreffende verwerking, alsmede het recht tegen de



verwerking bezwaar te maken en het recht op gegevensoverdraagbaarheid. U kunt deze rechten uitoefenen door contact met ons op te nemen via [peter@thevaluefirm.com](mailto:peter@thevaluefirm.com).

Ieder verzoek daartoe dient te worden vergezeld van een kopie van een geldig identiteitsbewijs, waarop u uw handtekening heeft gezet en onder vermelding van het adres waarop er met u contact kan worden opgenomen. Binnen 1 maand na het ingediende verzoek, krijgt u antwoord op uw verzoek. Afhankelijk van de complexiteit van de verzoeken en het aantal van de verzoeken kan deze termijn indien nodig met 2 maanden worden verlengd.

The Value Firm BV wil u er tevens op wijzen dat u de mogelijkheid heeft om een klacht in te dienen bij de nationale toezichthouder, de Autoriteit Persoonsgegevens. Dat kan via de volgende link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>.

#### Artikel 8 - Verwerking van persoonsgegevens

In geval van schending van enige wet- of regelgeving, waarvan de bezoeker wordt verdacht en waarvoor de autoriteiten persoonsgegevens nodig hebben die de beheerder heeft verzameld, worden deze aan hen verstrekt na een uitdrukkelijk en gemotiveerd verzoek van die autoriteiten, waarna deze persoonsgegevens mitsdien niet meer onder de bescherming van de bepalingen van deze privacyverklaring vallen.

Indien bepaalde informatie noodzakelijk is om toegang te krijgen tot bepaalde functionaliteiten van de website, zal de verantwoordelijke het verplichte karakter van deze informatie aangeven op het moment van het vragen van de gegevens.

#### Artikel 9 - Commerciële aanbiedingen

U kunt commerciële aanbiedingen krijgen van de beheerder. Indien u deze niet (meer) wenst te ontvangen, stuurt u een mail naar het volgende adres: [peter@thevaluefirm.com](mailto:peter@thevaluefirm.com).

Indien u tijdens het bezoek van de website enige persoonsgegevens tegenkomt, dient u zich te onthouden van het verzamelen ervan of van enig ander ongeoorloofd gebruik alsook van iedere daad die een inbreuk op de persoonlijke levenssfeer van die perso(n)n(en) oplevert. De beheerder is in geen geval verantwoordelijk in bovengenoemde situaties.

#### Artikel 10 - Bewaartermijn gegevens

De door de beheerder van website verzamelde gegevens worden gebruikt en bewaard voor de duur zoals deze bij wet is bepaald.

#### Artikel 11 - Cookies

Volgens de nieuwe AVG is iedere organisatie met een website verplicht haar websitebezoekers op voorhand te informeren over cookies die ze plaatsen. Maar dat geldt niet voor alle cookies. Het hebben van een cookiemelding is afhankelijk van het soort cookies dat je plaatst. In het algemeen gesproken, zijn er 3 soorten cookies:

**Functionele cookies.** Om je website optimaal te laten functioneren heb je functionele cookies nodig. Plaats je die niet, dan gaat de gebruiksvriendelijkheid van je website vaak achteruit. Functionele cookies onthouden bijvoorbeeld wat gebruikers in hun winkelwagentje geplaatst hebben. Ook onthouden ze logins en zorgen ze ervoor dat je bezoekers automatisch ingelogd blijven. Voor deze cookies heb je geen toestemming en dus cookiemelding nodig.

**Analytische cookies.** Deze cookies meten alle data die je terugvindt in Google Analytics. Deze cookies meten bijvoorbeeld: het aantal bezoekers op je website, de tijd dat ze op je website verblijven en welke pagina's ze bekijken. Volgens de AVG zijn IP-adressen persoonsgegevens. Als je deze gegevens anonimiseert hoeft je geen toestemming te vragen voor het plaatsen van deze cookies.

**Tracking cookies.** De tracking cookies of marketing cookies volgen je gebruikers over je website en de rest



van het internet om content en advertenties af te stemmen op hun surfgedrag. Deze data wordt gepersonaliseerd opgeslagen in een database. Je gebruikt deze cookies voor bijvoorbeeld nieuwsbrieven en remarketing. Voor deze soort cookies heb je expliciete toestemming nodig van je bezoeker.

Inmiddels is aan de technische beheerder van de website [www.thevaluefirm.com](http://www.thevaluefirm.com) de opdracht gegeven ervoor te zorgen dat er geen tracking cookies gebruikt worden en dat de analytische cookies volledig geanonimiseerd worden. Het resultaat is dan ook dat er voor het gebruik van de website geen cookiemelding noodzakelijk is. Hier is de link naar het overzicht van alle cookies die in gebruik zijn.

Voor meer informatie over het gebruik, het beheer en het verwijderen van cookies voor elk besturingstype, nodigen wij u uit om de volgende link te raadplegen: <https://autoriteitpersoonsgegevens.nl/nl/onderwerpen/internet-telefoon-tv-en-post/cookies>.

#### Artikel 12 - Beeldmateriaal en aangeboden producten

Aan het beeldmateriaal dat behoort bij de aangeboden producten op de website kunnen geen rechten worden ontleend.

#### Artikel 13 - Toepasselijk recht

Op deze voorwaarden is Nederlands Recht van toepassing. De rechtbank van de woonplaats vestigingsplaats van de beheerder is exclusief bevoegd bij eventuele geschillen omtrent deze voorwaarden, behoudens wanneer hierop een wettelijke uitzondering van toepassing is.

#### Artikel 14 - Contact

Voor vragen, productinformatie of informatie over de website zelf, kunt u zich richten tot: Peter Coenen, [peter@thevaluefirm.com](mailto:peter@thevaluefirm.com).

Last Updated: May 10th, 2022



## **An English interpretation of the Privacy Policy.**

At The Value Firm BV we have a firm commitment to privacy, and it is our policy to protect your personal data that we hold. This privacy policy (the "Privacy Policy") will be duly updated to ensure your rights are being protected and that we meet the standards introduced by the European General Data Protection Regulation ("GDPR").

We respect your rights and do not require you to provide personal information unless you wish to use additional features or services, or if this is required by a legal obligation. Where data is submitted it will be used only in accordance with our Policies.

### Contact us

If you have any questions regarding this Privacy Policy you can contact us via email: [peter@thevalefirm.com](mailto:peter@thevalefirm.com)

### Your rights

You may contact us to:

- request that we amend, rectify, delete or update the personal data we hold about you;
- where relevant (e.g. in relation to marketing) amend or update your preferences around, or opt out of the processing of your data;
- request a copy of personal data held by us.

### What personal data do we obtain

The types of personal data that may be collected through our website include: IP address, name, address, email address and telephone number. Additionally, if you are accessing parts of this website that are password protected, then once you submit your password and enter, this website will recognise who you are and collect all information that you submit, including all electronic information (such as what you read or watch).

We will collect cookies for legal reasons (e.g. to know if you are a qualified investor or not, in which language you should see the website, etc., "Necessary Cookies"); and may collect further cookies to enhance your website and customer experience (for performance and targeting purposes, e.g. providing you with the most relevant content based on your activity, "Enhancement Cookies"). We will always ask for your consent for the use of Enhancement Cookies and give you an option to opt-out of such Enhancement Cookies if you would prefer these cookies not being collected. You can always change your approach at any time.

### How we use your personal data

We process your data only when necessary to achieve our commercial or business objectives. The Value Firm BV will always ensure that its legitimate interest does not override your rights and freedoms as an individual.

Some of the ways we may use the personal information that you have provided to us are to:

- provide products and services to you, such as market commentary and email alerts;
- send you promotional materials, newsletters and other communications;
- perform data analyses (including market and consumer research, demographic analyses and anonymisation and aggregation of personal information); and
- comply with and enforce applicable legal requirements, relevant industry standards and our Policies.

The personal data and other information you submit to our website is used to service your account, to improve our services to you and/or to provide you with information on our products and services.

### Information we share and data transfers

We may share your personal information with our affiliates and subsidiaries, or third parties who perform services on our behalf based on our instructions. We will not sell your personal data to others.



We may transfer your personal information outside the European Union, and those countries may have different data protection laws. We will in all cases protect your information as described in our Policies and ensure the relevant agreements are in place so that your rights are protected.

### Confidentiality

We will keep your information confidential and only use it within our group (which means our affiliated companies, successors and assigns), and only transfer it to third parties in the manner described in the below section labelled "Use of third parties", unless we are under a duty to disclose or share your personal data in order to comply with a court order or other legal or regulatory requirement.

### How and why we collect personal data

Through our Site you may have an opportunity to send us information, such as through the "contact us" pages or any other area where you may send e-mails, request brochures or provide feedback. By choosing to participate in these, you might provide us with some personal information.

We may also obtain personal information about you from third parties or through other business activities, such as attending conferences or exchanging business cards. We will in all cases endeavour to ensure you have the opportunity to read this Privacy Policy when processing your personal data.

The personal information we may collect might include your name, address, email address, company details and any other relevant information that may be included within correspondence. In addition, details of your visits to our Site including (but not limited to) IP address, cookies, traffic data, location data, weblogs and other information related to what pages are accessed and when may be collected. Also, for legal reasons, in order to access our Site, details of your investor type, and location will be collected, with such collection being carried out in compliance with

the Privacy and Electronic Communications Regulations ("PECR"). This data would be collected to customise our users' visits to our Site.

If you are accessing sections of our Site that are password protected or have entered the Site through a link in an email, our Site will identify you as an individual and may collect data including information about the pages you visit, the documents you download or other information to enhance and personalise your future interaction with our Site.

Any information collected about you may be associated with other identifying information we hold. Certain online analytical data may be collected by using cookies in accordance with our Internet Browsing and Cookies Policy.

The Value Firm BV will retain and process your personal data only when this is necessary to achieve our commercial or business objectives and to comply with our regulatory obligations. After careful consideration, The Value Firm BV has concluded the processing of personal data for the reasons mentioned below shall be considered necessary, as there would not be another way of achieving the identified interest of the firm.

The Value Firm BV will always ensure its business interest does not override your rights and freedoms as an individual. We may also retain your information to comply with any applicable laws or regulations. We are legally required to hold some types of information to fulfil our statutory and regulatory obligations.

We may, for example, use your information to: respond to queries from you or provide information that you request from us; ensure that content from our Site is presented in the most effective manner for you and for your computer; provide you with information about our products and services; send you promotional materials, newsletters and other communications; provide you with invitations to events, promotions, surveys and market research or other marketing correspondence; respond to your inquiries; verify your information; perform data analysis (such as demographic analysis and consumer research); operate, evaluate and improve our business





(developing our products and services, improving our communications, performing auditing or accounting functions); protect against any unlawful activity and prevent fraud; carry out our obligations arising from any contracts entered into between you and us; comply with any legal requirements and our Policies; allow you to participate in interactive features of our service when you choose to do so; notify you about changes to our business, products or services; or any other internal purposes that we believe to be necessary.

As a principle, we will only retain your personal data for such period of time as is necessary to serve our business interest and will not process personal data beyond that point. If you ask for your personal data to be removed, we may still keep it in our records for 5 years to comply with FCA requirements and will proceed to delete it afterwards provided there is no other reason which makes it necessary for us to keep the personal data (e.g. an investigation or pending Court case). You would not be contacted or receive any marketing materials during such period.

#### Internet browsing, cookies, and Google Analytics

The types of personal data that may be collected through our Site include: IP address, name, address, email address and telephone number. Additionally, if you are accessing parts of this Site that are password protected, then once you submit your password and enter, this Site will recognise who you are and collect all information that you submit, including all electronic information (such as what you read or watch).

We will collect cookies in compliance with the PECR and the GDPR. We will collect cookies for compliance reasons (e.g. to know if you are a qualified investor or not, in which language you should see the Site, etc., "Necessary Cookies"); and may collect further cookies to enhance your Site and customer experience (for performance and targeting purposes, e.g. providing you with the most relevant content based on your activity, "Enhancement Cookies"). We will always ask for your consent for the use of Enhancement Cookies and give you an option to opt-out of such Enhancement Cookies if you would prefer these

cookies not being collected. You can always change your approach at any time. More information about the cookies we collect and their purpose can be found on our Internet browsing and Cookies Policy mentioned above.

#### How we store, transfer and process personal data

All information you provide to us is stored on secure servers. Information may be transferred, stored and processed by third parties (see below). It may also be processed by staff operating outside the European Union ("EU") who work for us or for one of our suppliers of services, such as data processors or providers of back up services.

You should be aware that in territories outside the European Economic Area ("EEA"), laws and practices relating to the protection of personal data are likely to be different and, in some cases, may be weaker than those within the EEA. By submitting your personal data, you are agreeing to this transfer, storing or processing.

Such transfers outside the EU will only take place where either (i) the Commission has decided that such third country ensures an adequate level of protection; or (ii) we have provided appropriate safeguards, and on the condition that enforceable rights and effective legal remedies are available for you.

Inter-entity safeguards have been placed between The Value Firm BV and its parent company in the United States to ensure all internal personal data transfers are compliant with GDPR.

If you use our services while you are outside the EU, your information may be transferred outside the EU in order to provide you with those services. By submitting your personal data, you agree to the potential transfer, storing and other processing described above. We will take all steps reasonably necessary to ensure that your personal data are treated securely and in accordance with this Privacy Policy.



## Use of third parties

Communicating via the internet and sending information to you by other means necessarily involves your personal information passing through or being handled by third parties, but we do not sell or distribute without your permission your personal information to third parties for purposes of allowing them to market products and services to you.

We have also reviewed all key third party agreements where EU personal data is being processed to ensure they are GDPR compliant and that your rights described herein are being protected.

## What safeguards we have in place

The Value Firm BV has security measures in place to protect the loss, misuse and alteration of the information under our control. As no data transmission over the internet can be guaranteed as 100% secure, we cannot ensure or warrant the security of any information you transmit to us and you transfer the data at your own risk. We endeavour to use appropriate security measures, including systems security, backups, business recovery and breach notification procedures, monitoring and testing procedures.

Although we will do our best to protect your personal data, we cannot guarantee the security of your personal data transmitted to our Site and accordingly any transmission is at your own risk. However, once we have received your information, we will use all appropriate procedures and security measures to try to prevent unauthorised access to or disclosure of your personal data.

## What rights you have with regards to your personal data we process

You have the right to access your personal data and request a copy of the information held by us about you. You also have the right to ask for your information to be transferred to another organisation or to yourself. Where such requests are manifestly unfounded or excessive, we will inform you and we

may charge a reasonable fee or refuse to respond to such a request.

You have the right to ask us not to process your personal data for marketing purposes. We will inform you if we intend to use your personal data for such purposes. You can exercise your right to prevent such processing by contacting us directly. You can also exercise the right and change your marketing preferences or restrict any specific uses of your personal data at any time by contacting us.

The accuracy of your information is important to us. We review information we hold to ensure it is up to date and accurate. You have the right to correct any inaccuracies in the details we hold about you – if you change your email address or notice any other information we hold is inaccurate or out of date, please contact us. You have the right to obtain without undue delay the rectification of any inaccurate personal data concerning you.

Your rights to access, rectify, erase or restrict your personal data stated above will be processed by The Value Firm BV usually within 30 days of receiving your request. However, The Value Firm BV may notify you within such timeframe of an increased time period to process your request and its reason. Where The Value Firm BV believes the request is unreasonable it shall notify you and refuse to process your request.

Our Site may, from time to time, contain links to and from the websites of third parties. If you follow a link to any of these websites, please note that these websites may have their own privacy policies and that we do not accept any responsibility or liability for these policies or the treatment of your personal data by any third parties. Please check these policies before you submit any personal data to these websites.

## Complaints

If you believe your personal data has been processed by The Value Firm BV in a way that does not comply with the GDPR, you have the right to lodge a complaint with us directly or with a supervisory authority.





If you believe The Value Firm BV did not take action on a request you have sent; or informed you without delay and at the latest within one month of receipt of the request of the reasons for not taking action and on the possibility of lodging a complaint with a supervisory authority and seeking a judicial remedy, you have the right to lodge a complaint with a supervisory authority.

#### Governing law and jurisdiction

This legal notice and all issues regarding our Site are governed by Dutch law and are exclusively subject to the Dutch courts.

#### What are Cookies?

A cookie is a small file of letters and numbers that is put on your computer to uniquely identify the visitor's browser or to store information or settings in the browser.

There are two main types of cookies:

- Session cookies: these are temporary cookies that expire at the end of a browser session.
- Persistent cookies: persistent cookies are stored on your computer between browsing sessions until expiry or deletion. They enable a website to recognise you and remember your preferences for the website.

We use both types of cookies, for example, session cookies used for analytical data, whereas persistent cookies may be stored to remember your login on our Sites.

All cookies and data collected are used as described below.

#### How and why we use cookies on the Sites

We will collect cookies in compliance with the PECR and the GDPR. We will collect cookies for compliance reasons (e.g. to know if you are a qualified investor or not, in which language you should see the Sites, etc.,

“Necessary Cookies”); and may collect further cookies to enhance your Sites and customer experience (for performance and targeting purposes, e.g. providing you with the most relevant content based on your activity, “Enhancement Cookies”).

What types of cookies are used on the Sites and what choices do you have?

Below is a list of the cookies that we would like to use on our Sites. We will always ask for your consent for the use of Enhancement Cookies and give you an option to opt-out of such Enhancement Cookies if you would prefer these cookies not being collected. You can always change your approach at any time. Please note that, depending on your selection, you may not be able to take full advantage of the Sites. Please also understand that a cookie will be placed on your device to allow us to remember your choice.

#### Cookie Type Description

##### Necessary cookies

These cookies are necessary for the Sites to work, and enable you to move around on them and use their services and features. Disabling these cookies will encumber the Sites' performance, and may make these services and features unavailable. Strictly necessary cookies are used to collect session ID and authentication data. They are session cookies, which expire when you close your browser session.

##### Performance cookies

These cookies include analytical cookies which are used to gather statistics about the use of the Sites in order to improve the performance and design of the Sites and our services.

These cookies are provided by the below third-party analytics tool providers, and the information obtained through these cookies will be disclosed to or collected directly by the relevant third-party service provider.



## Targeting cookies

These cookies may be set through our Sites by our advertising partners. They may be used by those companies to build a profile of your interests and show you relevant adverts on other Sites.

If you consent to the use of targeting cookies, by using the Sites or engaging with third-party plug-ins and widgets on our Sites, such third parties may place session or persistent cookies or similar technologies on your browser. These technologies may provide to the third parties information about your visit so that they can present you with advertisements for our products and services which may be of interest to you and help us track the effectiveness of our marketing efforts.

You can find the full list of cookies used [over here](#).

## How the cookies work on our Sites

When you visit our Sites, we may collect certain information by automated means, such as cookies, web server logs, web beacons and JavaScript. The information we collect in this manner includes IP address, network location, browser characteristics, device characteristics, operating system, referring URLs, information on actions taken on our Sites, and dates and times of visits to our Sites.

We also may use these and similar technology in emails we send you to collect certain information, such as whether you opened or clicked on links in our email.

In conjunction with gathering information through cookies, our web servers may log information such as your device type, operating system type, browser type, domain, and other system settings, as well as the language your system uses and the country and time zone in which your device is located. We also may record information such as the address of the web page that referred you to our Sites and the IP address of the device you use to connect to our Sites. We may log information about your interaction with the Sites, such as which pages you visit. To control which web

servers collect information by automated means, we may place tags on our web pages called "web beacons," which are small files that link web pages to particular web servers and their cookies. We also may send instructions to your device using JavaScript or other computer languages to gather the sorts of information described above and other details about your interactions with the Sites.

If you are accessing sections of our Sites that are password protected, or have entered the Sites through a link in an email, our Sites can identify you as an individual and may collect data including information about the pages you visit, the documents download or other information to enhance and personalise your future interaction with our Sites.

These cookies allow you to be distinguished from other users of the Sites, which helps us to provide you with a better experience when you browse the Sites and also allows the Sites to be improved from time to time.

## Our use of third parties cookies

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